

# Village of Leicester

## August 21, 2023 Board of Trustees Meeting

**CALL TO ORDER:** Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

**PRESENT:**

**Mayor:** Barry Briffa  
**Trustees:** Don Jacobs, Tom Frantz, Dan Christiano, Ken Rizzo  
**Clerk-Treasurer:** Deborah Beardsley  
**Deputy Clerk:** Sam Bodratti  
**Fire Chief:** James Kane, President John Yasso  
**Highway Superintendent:**  
**Water Operator:**  
**Zoning/Code Enforcement:**  
**Residents:** Jason Yasso

**EXCUSED:**

**MINUTES:** The minutes of the July 17, 2023 Board Meeting and August 7, 2023 Special Board Meeting were accepted on a motion by Trustee Rizzo, 2<sup>nd</sup> by Trustee Christiano. [Motion Carried 4-0]

**COMMITTEE REPORTS:**

**Fire Company Report:** President John Yasso presented the following report:

- 8 Calls in the last month.
- Training – Extrication Tools- which identified 2 bolts sheared off needing replacement.
- P135 – switch ordered for the issue with quick dump of water.
- On 8/2/2023 participated in the Gazebo Concerts in the Park and on 8/15/2023 participated in the Wyoming County Fire Department Parade at the Pike Fair.
- Forestry grant funds – have received all equipment; will be contacting the Forest Ranger to get reimbursement of \$1,500.00.
- Fire/EMS Efficiency – met with CGR August 14, 2023. Further meetings to come with Cuylerville, Livingston County Dispatch, and Fire Coordinator to gather information.
- Question posed by Trustee Christiano if the Fire Department tracks repair costs per truck. President Yasso states that he could obtain that information.

**Highway Department Report:** Mayor Briffa presented the following:

- Provided the Board with a list of outstanding work orders for Town Highway Superintendent. The work order for repair of Pleasant St black top following water break is completed. Eight are outstanding. A work order upon the request of Chris Young to reinstall the float on the water tank added. Tank is again overflowing, control valves/parts are here for installation. Jones Bridge Road ditch to be cleaned in early fall.

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### **Water Report:**

- Deputy Bodratti introduced a mailer she created for the Lead Survey for the NYS Lead Revision law. Mailer lists why the survey is required, how to inspect the pipes and the date/time inspection took place. A question arose regarding residents not completing the mailer correctly or honestly. It was pointed out that grants are available when the time comes if residents do require replacement of water pipes due to lead. Deputy Bodratti is reviewing the maps to determine what areas may be galvanized or lead pipes. All water customers would need to complete the survey.
- Mayor Briffa met with Village of Mt. Morris Mayor Joel Mike. The Village of Mt. Morris has decided to keep their water plant and continue service with Silver Lake for the foreseeable future rather than go with Livingston County or with Sonyea's water from Hemlock Lake. Village of Leicester debt service ends in 2026 and does not anticipate any further increases with the water supply.

### **Zoning Report:** Mayor Briffa reports the following:

- All but one outstanding permit have been received.

### **OLD BUSINESS:**

- **Grants**
- Current WIIA Grant has been submitted by the Engineer.
- Main Street Grant – Deputy Bodratti reviewed how the grant will be used. The Village will purchase 6 Summer banners and 6 Winter/Holiday banners. She used an old illustration from Dave Hasler of the train depot and a picture of the gazebo for the summer banners. Louise Wadsworth would like to get illustrations of the pictures and Mr. Hasler may be able to illustrate those also. Pictures of the trees in the park for the Winter/Holiday banners. Purchase of two tree planters like the ones on the South side of Main St. to be placed on the opposite side of the street where the 2 trees are currently. Adding a Livingston County sign to the bottom of the "Welcome to Leicester" signs below the sponsor signage. All to be approved by Louise Wadsworth based on the criteria set by LivCo. Crosswalks may also be partially paid through this grant. Letter sent to State regarding approval of crosswalks.
- Deputy Mayor Rizzo attended the ribbon cutting at the ARC building on July 18, 2023.
- SAM Grant – No news yet.
- Genesee Valley Finger Lakes Regional Planning Council – Village would qualify for help through a grant of up to \$5000 for the cost of the new LED lights in the Village.
- FEMA Grant – Deputy Clerk Bodratti is working on the Grants Gateway as well as FEMA Grant to assist for updating our zoning code books.

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### NEW BUSINESS:

- Trees – Two bids for trimming 4 trees in the North Street and Main Street area and removal of one dead tree near Fitzgerald’s. Chris Cousins - \$4100; Andy Koziel - \$2450. Work does not include stumps or cutting down the tree near Gatherings. Motion by Trustee Christiano to accept the bid from Andy Koziel for \$2450, 2<sup>nd</sup> by Trustee Jacobs. [Motion Carried 4-0]
- Mayor’s Forum – Village of Leicester hosted meeting in July. Villages are intending to get together with some of the towns and work together and decide what to do in the future for the Villages. A lot of the Mayors have decided not to get water through the Livingston County Water & Sewer Authority. Proclamation Signing on August 29, 2023 in Avon to show solidarity among Villages and Towns to work cooperatively together. Trustee Christiano to represent the Village of Leicester. Motion made by Trustee Christiano to accept the Proclamation of Cooperation, 2<sup>nd</sup> by Trustee Frantz. [Motion Carried 4-0]
- Mayor Briffa advised visitor Jason Yasso the Village of Leicester plans on working with the Town 100% and Mr. Yasso responded that that is a good thing. Mr. Yasso further stated they had a joint meeting some time ago and he mentioned that they should get together and it “fell on deaf ears”, so he now comes to the Village meetings. Trustee Jacobs asked Mr. Yasso if he could bring up at a Town meeting to clean up the weeds around the Town Hall. Mr. Yasso stated he would take care of it.
- Mayor Briffa is trying to organize an Association of Villages dinner on September 20, 2023 at the National Hotel. An email was sent out to all the Villages. The National Hotel is normally closed on Wednesdays but will host the dinner with a minimum of 35 people. No responses received yet, except for a few questions. There has been no dinner since 2020.
- There will be a Public Hearing at the Leicester Town Hall on September 19, 2023 at 7:00 pm regarding the new Fire Department Contract.
- Budget – Running a deficit for the Village Office expenses due to renovations made for NYSCOPBA. Two other areas to consider increasing are the Trees and Fire Department lines for the CGR expenses for the pending report. Changes need to be addressed and a Public Hearing held for said changes to take place. This will be addressed prior to the year-end May 31, 2024. Trustee Christiano states the problems stem from unplanned expenses.
- Problems continue with late water payments. Discussion around how late water payments impact the ability to pay water related needs. Public Hearing at next Village Board Meeting September 18<sup>th</sup> regarding increasing the late water penalty amount.

### MAYOR’S REPORT:

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### CLERKS REPORT:

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**PUBLIC COMMENTS:** Back roof at Fire Hall needs to be addressed. Curling shingles and ridge is frayed. Village will seek bids on repair of the Fire Hall roof. Also to consider, is the future of the Fire Department.

Mayor Briffa asked Trustee Frantz when Colleen Frantz will be shampooing the rugs upstairs and downstairs. This should take place very soon now that construction is complete.

It was pointed out that the steps in back entrance of Village Building need to be secured with some screws.

No bids for Village Office renovation received. Two potential bids are outstanding.

No show for band at Gazebo Concert in the Village Park – Since there is a contract, is there a performance guarantee, and what is the recourse for that. It was an unprecedented incident and the band was not paid.

**AUDIT OF BILLS:**

Trustee Rizzo motioned, 2<sup>nd</sup> by Trustee Christiano to accept the bills as audited. [Motion Carried 4-0]  
General Fund Vouchers 2914 - 2932 \$12,580.54 Water Fund Vouchers 1067 – 1077 \$2,980.37

**NEXT VILLAGE BOARD MEETING:**

Board of Trustees Meeting September 18, 2023, at 6:30 pm at Village Hall. Public Hearing on Increasing the Late Water Penalty amount.

**ADJOURNMENT:** Trustee Jacobs motioned, 2<sup>nd</sup> by Trustee Frantz to adjourn the meeting at 7:24 pm.  
[Motion Carried 4-0]

Respectfully Submitted,  
Deborah Beardsley  
Clerk-Treasurer  
Village of Leicester

**1. Activities**

Number of calls in the past month (July 17 – Aug 14) \_8\_ calls.

- 1) 7/1/23 MVC – three cars - 3080 Cuylerville Road near old Brine plant
- 2) 7/25/23 Tractor Trailer tipped over – Covington Road near New Road
- 3) 7/26/23 MVC one car – 2228 Leicester Road
- 4) 7/26/23 Haz Mat – outside gas leak – 2079 Leicester Road
- 5) 7/27/23 MVC – two cars – 2710 Perry Road
- 6) 7/31/23 MVC – one car & deer – 2291 Leicester Road
- 7) 7/31/23 Electrical issue – Low hanging wires / traffic control – 2184 Leicester Road
- 8) 8/12/23 MVC – 74 Mt. Morris Road & Jones Bridge Road

August monthly training – Extrication tools

Social Activities:

- 1) Participated in Wednesday Night concert in Village Park – trucks display and public information 8/2/23
- 2) Participated in Wyoming County FD Parade at Pike Fair – 8/15/23

**2. TRUCKS:**

**2017 Pumper Truck 135** – Quick dump on back not working. Part is on order

**2006 Pumper Truck 134** - OK

**2006 Mini Pumper 133** - Ok

**3. Fire hall:**

- 1. Back Roof needs to have repairs - Leaks - Contractor to provide a quote – on Hold
- 2. Backup Generator?? – Wait Till Fire and EMS study is completed

**4. Equipment**

A) Need to order 2 more sets of gear for next budget year 2023-24. 7-9 months delivery time – Estm. \$5500.00

B) Ordered equipment for the Forestry Grant (\$3000) \$1500 / \$1500 match –

\* 6-19-23 some equipment has come in

\*7-12-23 most of the items are here – Invoices total \$3028.77

\* 8-14-23 contacting Forest Ranger to close out grant

C) Rescue tool / Jaws needs repair – contacted supplier for service

**5. Other items**

A) **Application for 2022 FEMA grant** is submitted. Total \$190,884 for 16 air packs and spare cylinders

\* 8-14-23 No response yet

C) **Local Gov Efficiency** - Fire and EMS study grant approved for \$19,500 at Feb. meetings Town and Village. Total for the study is \$39,000.00

\*6-7-23 Final application signed by Supervisor Fanaro and sent back to DOS

\*7-17-23 CRG will start study – meeting with Fire Depts. week of July 24, 2023

\* 8-14-23 Sub-Committee meeting with CRG group to kick off study information