

# *Village of Leicester*

## **January 27, 2025 Board of Trustees Meeting**

**CALL TO ORDER:** Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

**PRESENT:**

**Mayor:** Barry Briffa

**Trustees:** Don Jacobs, Ken Rizzo, Dan Christiano, Tom Frantz

**Clerk-Treasurer:** Deborah Beardsley

**Deputy Clerk:** Samantha Bodratti

**Highway Superintendent:** Russ Page

**Water Operator:**

**Zoning/Code Enforcement:** Charles Cagle

**Residents:** Jim Kane, Julie (indistinguishable)

**EXCUSED:**

**MINUTES:** The minutes of the December 16, 2024 Board Meeting were accepted on a motion by Trustee Rizzo, 2<sup>nd</sup> by Trustee Frantz. [Motion Carried 4-0]

**COMMITTEE REPORTS:**

**Fire District:** Deed for Fire Hall is in process with Village attorney to get transferred to the Fire District.

**Highway Department Report:** Superintendent Page reported the following:

- List of Village Streets – Board members have a copy of the street inventory. Priority of the next streets to address are Market Street and North Street using combined CHIPS funds for years 2025 and 2026.
- Discussion with Chris Young, from Village of Mt. Morris regarding the cost of suction tube on leaf vac and to confirm where he ordered theirs.
- Working on looking at what equipment would be needed to clear the water main path from the pump House to Mint Trailer Park to Upper Mt. Morris Rd.
- Town has documented all the assets they currently have for water needs (tools, parts, hydrants, curb boxes, etc.). List to be brought before the Town Board to determine what they would like to do with the items. Options discussed regarding what Town or Village would like to keep and/or store and possibly what the Town may decide to sell to other municipalities.

**Water Report:**

- Discussion over Village allocating funding for maintaining the Town of Leicester Highway worker's Water Certifications.

Motion made by Trustee Christiano to work with the Town of Leicester Highway Department to keep water certifications up to date, 2<sup>nd</sup> by Trustee Jacobs. [Motion Carried 4-0]

Following the motion, questions arose regarding what expenses could be included such as wages to attend classes, class registration, fees, etc.

Amended Motion made by Trustee Christiano to allocate monies to maintain the water certifications, including wage hours for training purposes for Town of Leicester Highway Employees. [Motion Carried 4-0]

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Superintendent Page will notify the Village of trainings, classes etc so that employees can be registered as necessary.

**Zoning Report:** Charles Cagle reported the following:

- Provided report listing Zoning concerns throughout the Village.
- Four permits were issued in 2024.

### **OLD BUSINESS:**

Budget – Proposed budget for 2025-2026 provided to Board Members for review. No grant monies available from GVCA for summer concerts so possibly will split cost between Village and Town.

Audit – OSC Auditors met with the Mayor and Clerk on January 22<sup>nd</sup> providing best practices on areas within the office. Write up provided to Board. The OSC has been very helpful with questions during this process. The Final Exit Audit meeting yet to be scheduled prior to final Audit being released.

### **NEW BUSINESS:**

Contracts and Projects – Livingston County Water and Sewer Authority and Seneca water contracts to be renegotiated before end of this year. Discussed feasibility of water projects planned by the county.

### **MAYOR'S REPORT:**

Previously planned on doing something to gather donations for people in the west dealing with the fires, however most areas are asking for monetary donations rather than items because they have no place to store the items. Discussed misuse of monetary donations. It is agreed that it is a mess in various places around the country.

### **CLERKS REPORT:**

Canandaigua National CD Renewal – Motion by Trustee Christiano, 2<sup>nd</sup> by Mayor Briffa to commit the \$313,000 to a 12-month CD at a rate of 4.05%. [Motion Carried 5-0]

Dog Control Contract Renewal – No change to current cost (\$4900) for 2025. Same contract as prior years. Motion by Trustee Rizzo, 2<sup>nd</sup> by Trustee Christiano to approve the Dog Control contract for January 1, 2025 – December 31, 2026. [Motion Carried 4-0]

**PUBLIC COMMENTS:** Resident on South Street with in-home bakery inquiring about selling baked goods in the Village and possibly at the summer concerts in the park. Encouraged her to speak with Second Time Around Consignment for information also.

### **AUDIT OF BILLS:**

Trustee Rizzo motioned, 2<sup>nd</sup> by Trustee Jacobs to accept the bills as audited. [Motion Carried 4-0]

General Fund Vouchers 3267 - 3284    \$3,278.93        Water Fund Vouchers 1216 - 1224    \$45,498.02

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**NEXT VILLAGE BOARD MEETING:**

Board of Trustees Meeting, February 24, 2025, at 6:30 pm at Village Hall.

**ADJOURNMENT:** Trustee Christiano motioned, 2<sup>nd</sup> by Trustee Frantz to adjourn the meeting at 8:06 pm.  
[Motion Carried 4-0]

Respectfully Submitted,  
Deborah Beardsley  
Clerk-Treasurer  
Village of Leicester