

Village of Leicester

January 22, 2018 Board Meeting Minutes

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa

Trustees: Mike Constantino, Tom Frantz, Janet Green, Ken Rizzo

Clerk-Treasurer: Kirstie DeGraff

Fire Chief: Jim Kane

Highway Superintendent: Russ Page

Water: Al Mothershed

Zoning: Jerry Parsons

Residents: Donald Kane, Dan Morin, Toni Pendergast

MINUTES: Trustee Frantz motioned, 2nd by Trustee Rizzo, that the minutes of the December 18, 2017 Board Meeting be accepted as written. [Motion Carried 4-0]

COMMITTEE REPORTS:

Fire Company Report:

Fire Chief Jim Kane reported the following:

- 1) The department was called out 12 times this past month (See attached report)
- 2) The department will be working on the information to submit this year's FEMA Grant.
- 3) The Air Pack (SCBA) to be serviced February 19th @ 9:00 am
- 4) The department is working on service quotes for the fire trucks and rescue tool.

Highway Superintendent Report:

Highway Superintendent Russ Page reported the following:

- 1) The Town assisted in the water main break in front of CPAC on December 20th.
- 2) The Town made several plow/salt runs to keep up with the weather.
- 3) \$9,224.98 will be reimbursed through the CHIPS program in March and the funds for PAVE NY and Extreme Winter Recovery (EWR) will be rolled over.
- 4) Russ will start working on the Maple Lane budget. Mayor Briffa noted that the application for the water grant was declined but the Village will reapply this year.

Water Report:

Al Mothershed reported on the following:

- 1) The water tower inspection could not be done due to frozen water in the tank. We may get a bill for the inspector's hotel/travel. Al note the frozen tank needs to be addressed as it could cause numerous problems and that he is working on quotes.

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- 2) Al thanked everyone involved in the water main break at CPAC. Al noted that the boil water advisory is protocol when there is a pressure loss and that all water samples came back clear. It was noted that the erroneous late-night robocall indicating the boil water advisory was lifted was the fault of Livingston County Sheriff's Department and how they interpreted information received from DOT. The Sheriff's Department will be reviewing their policies/procedures to ensure it does not happen again. CPAC has since repaired the pipes.
- 3) Copies of the Health Department report was passed out. Al noted that any pressure loss constitutes a Health Department violation but our levels have been within the mandated safe levels.

Zoning Report:

Jerry Parsons reported on the following:

- 1) One permit has been issued to date, with another he's waiting for, and has closed out all the permits from 2016 and 2017 and the Town Assessor has a copy.
- 2) He will be scheduling a hearing for the old hardware store as Roger Christiano decided not to sell the building to Lisa Mann but will instead be leasing it to her.
- 3) The owners of Harry's gas station have purchased 12 Market Street and Jerry has met with the new owners of 57 Pleasant Street regarding maintenance.
- 4) NYS 1203 and 1204 forms for code enforcement for 2017 have been completed, as is the US Census form.
- 5) Letters to all commercial and multi-family homes in the Village that are due for inspection.
- 6) Permits will be needed for any work that will be submitted for the Main Street Grant.

PUBLIC COMMENTS:

None

OLD BUSINESS:

Job Bids:

Fire Hall Roof: Dan Morin noted that he has removed the bell from the roof of the fire hall at no charge to the Village. Steve Casteel Carpentry & Contracting will be contacted regarding urgent tarping needed.

Community Building Effluent Pump: Dan Morin noted his company, Dakksco, will begin the job when there is no school in session in the building.

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NEW BUSINESS:

Job Bids:

Community Building Hand Rail: After reviewing the bids, Trustee Constantino motioned, 2nd by Trustee Green, to accept Dakksco's bid for \$3144 to replace the handrails at the Community Building. [Motion Carried 4-0]

Genesee Valley Arts Grant: Clerk-Treasurer DeGraff noted the grant has been increased to \$2000 for the 2018 Summer Concert Series.

Main Street Grant: Mayor Briffa reported on the following:

- 1) Ayers-Christian Properties: Dan Ayers will be submitting for grant funding to erect a Welcome to the Village of Leicester sign adjacent to the fire hall that would also indicate DDSO customer parking. A rough sketch and picture concept of the proposed sign was passed out.
- 2) Mayor Briffa has contacted owners of the Elijah House, 7-11, Gatherings, Post Office and old hardware building that grant funds are available to them as well.
- 3) Trustee Green and Gary Moore will represent the Village at the meeting on February 22nd.

MAYOR'S REPORT:

Town of Leicester Contract: Mayor Briffa reported that the Board of Trustees met to review the proposed Intermunicipal Services Agreement Between the Town of Leicester and the Village of Leicester. Trustee Green motioned, 2nd by Trustee Frantz, to accept the contract providing the Town correct the typos presented in the agreement. [Motion Carried 4-0]

Ellis House: Mayor Briffa noted that Sandy Ellis has proposed to sell the house adjacent to the Fire Hall for the mortgage balance for the purpose of building/expanding the new Fire Hall.

Gator/Sidewalk Plow: Mayor Briffa noted that Clerk-Treasurer DeGraff's husband has shortened the gator plow the maximum amount to keep structural integrity to allow better plowing of the Village sidewalks. Highway Superintendent Russ Page noted he will change the way Eastman Place is plowed so the snow pile will not interfere with the sidewalk on Pleasant Street.

CLERK'S REPORT:

Clerk-Treasurer DeGraff submitted the following amendment to Local Law that was adopted on a motion by Trustee Green, 2nd by Trustee Constantino, [Motion Carried 4-0]:

LOCAL LAW NO; E-2017 A LOCAL LAW AMENDING LOCAL LAW 6 OF THE YEAR 2008, ENTITLED "A LOCAL LAW PROVODING COLD WAR VETERANS' EXEMPTION PURSUANT TO SECTION 458-B OF THE REAL PROPERTY TAX LAW."

Be it enacted by the Board of Trustees of the Village of Leicester as follows:

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Section 1: That Section 1 of Local Law No. 6 of the year 2008 is amended by adding a subparagraph as follows:

- a. Pursuant to subsection 2(c)(iii) of §458-b of the NYS real Property Tax Law, the exemption authorized shall apply to qualifying owners of qualifying real property for as long as they remain qualifying owners, without regard to such ten year limitation.

Section 2: This Local Law shall take effect immediately upon its filing with the Secretary of State and shall be applicable to all assessment rolls prepared pursuant to first taxable status date occurring on or after effective date of this local law.

AUDIT OF BILLS:

Trustee Green motioned, 2nd by Trustee Rizzo, to accept the bills as audited. [Motion Carried 4-0]

General Fund Vouchers 1395-1415 \$19,011.27 Water Fund Vouchers 527-541 \$63,660.38

NEXT VILLAGE BOARD MEETING: February 26, 2018 at 6:30 pm at the Village Hall

ADJOURNMENT: Trustee Green motioned, 2nd by Trustee Constantino to adjourn the meeting at 7:20 pm. [Motion Carried 4-0]

Respectfully Submitted,
Kirstie DeGraff
Clerk-Treasurer
Village of Leicester